

## TeamSTEPPS Canada™ Briefing Exercise Sheet

TeamSTEPPS® is a teamwork system developed jointly by the Department of Defense (DoD) and the Agency for Healthcare Research and Quality (AHRQ) to improve institutional collaboration and communication relating to patient safety. TeamSTEPPS Canada™ has been adopted and adapted by the Canadian Patient Safety Institute (CPSI) and made available to the Canadian healthcare field.

### Instructions:

1. Convene in a group of three to seven individuals.
2. As a Master Trainer, you have decided to implement briefings to improve coordination of care in your unit. Answer the questions that follow to plan your briefings and then develop a checklist to facilitate the briefings in your unit.
3. The group will have approximately 10 minutes to complete the exercise. At the end of the exercise, you will be asked to present your plans to the group at large.

*Answer the following:*

A. Think about your plan for implementing the briefing.

i. Why/for what purposes will a briefing be conducted?

ii. When will the briefing occur?

iii. Where will the briefing occur?

B. Use the space below to develop a checklist to guide the brief in your unit.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_

C. What outcomes do you expect to see as a result of implementing briefs?