



Canadian Patient Safety Officer Course

The CPSOC is a comprehensive safety course, which includes interactive workshops, case studies, team building activities, networking, communication strategies, and physician engagement.

Who should attend?

CPSOC should be of interest to healthcare professionals and leaders who:

- Have a formal responsibility for disseminating patient safety principles and programs throughout their organization; and,
- Understand the fundamentals of patient safety

SPACE IS LIMITED!

Selection Criteria

Selection of participants will be based on the extent to which registrants meet the above criteria

Why attend?

By participating in the CPSOC, attendees will acquire the skills to:

- Build on basic notions of patient safety and safety culture
- Define measurement tools and indicators
- Understand the process to create, implement, and maintain a vigorous and focused patient safety program within their organizations.
- Develop detailed, customized patient safety strategies and implementation plans.
- Incorporate patient safety concepts into their inter-professional curriculum.

What will be covered?

The participants will learn the following:

- Components and functions of a patient safety management system
- Development of a patient safety program (tools and techniques)
- Recognition of system induced adverse events and near misses
- Human factors (i.e. fatigue, etc)
- High risk clinical processes
- Development of influencing strategies to enhance the patient safety culture
- Communication and teamwork
- Organizational culture
- Special and emerging topics in patient safety

Accommodation/Conference Venue

Kingbridge Centre,
12750 Jane Street,
King City (Toronto),
Ontario.

Website: <http://www.kingbridgecentre.com>

The participants can arrive at the Kingbridge Centre on Sunday, November 8, 2009. The program will begin at 7pm, Sunday, November 8, 2009 and finish at 3pm on Friday, November 13, 2009.

Accommodations and meals at the Kingbridge Centre for the duration of the course (Sunday, November 8 to Friday, November 13, 2009) are included in the fee.

Registration:

Fee: \$6,000. + 5% GST = \$6,300. The registration fee includes the 5-day program, meals and accommodations.

Participants are required to cover their own travel expenses to and from the Centre. New this year, a total of 4 'Travel Supports' will be awarded to participants applying from and working in remote locations to offset travel expenses. See Registration Form for further details.

Complete the 4-step registration form and fax questionnaire to CPSI by September 2, 2009.

You must print and fax back a copy of this form with the signature of your Senior Leader.

Contact:

Murray Doggett, Project Manager
Canadian Patient Safety Institute
100-1730 St. Laurent Blvd.
Ottawa, Ontario K1G 5L1

Tel: 613-730-7322

Fax: 613-730-7323

Email: mdoggett@cpsi-icsp.ca



Canadian Patient Safety Officer Course

1. Registration Information:

Name: _____

Position: _____ # of years in current position _____

Organization: _____

Address: _____

City/Prov/Postal Code _____

Phone: () _____ Fax: () _____

Email: _____

Special Needs/Dietary Restrictions: _____

2. Notification of Acceptance

Attendees will be notified of their acceptance into the CPSOC by September 4, 2009. Upon notification of acceptance, the full registration fee will be due and must be received by September 16, 2009. Registration Fee: \$6,000 (plus 5% GST) = \$6,300.

Once registration fee is received, CPSI will send a confirmation of your registration; preparatory work and instructions will also be sent to you at that time.

(Cheques should be made payable to the Canadian Patient Safety Institute)

GST #: 86867 4003 RT0001

Participant Signature: _____ Date: _____



Canadian Patient Safety Officer Course Registration Questionnaire

3. Participant Biography:

To help us deliver the Canadian Patient Safety Officer Course we ask that you provide CPSI with the following information. (Please note that this information will be used to create a biography of the class).

- Please describe your current responsibilities including your level in the organization
- Please list the patient safety work you are currently involved in, such as committees, teams, projects etc.
- Please list the top three patient safety issues in your organization
- Please identify and list three personal learning objectives for the 2009 Canadian Patient Safety Officer Course

(Please note that this information will be extremely valuable in determining whether or not this course will address your current needs and those of your organization).

4. Senior Leader Approval:

I approve that _____ (participant name) may attend the 2009 CPSOC session.

Senior Leader Name: _____

Title: _____

Contact email/telephone: _____

Signature of Senior: _____

Senior Leader Comments (what tools you hope the CPSOC participant will bring back to your organization upon completion of the course) Note: comments are optional but signature required.

Completed applications must be received by CPSI no later than 4:00pm Eastern Time on September 2, 2009.

Print and fax back copy of email confirmation signed by Senior Leader to:

Murray Doggett, Project Manager

Canadian Patient Safety Institute

Tel: 613-730-7322

Fax: 613-730-7323